

To : Ooi Chok Yan
Chief Executive Officer
Penang Global Tourism Sdn Bhd

From : Jason Sim
Assistant Manager
Penang Global Tourism Sdn Bhd

Description : HOSTING OUT-OF-STATE STUDENTS AND SCHOOL
COUNSELORS FROM IPOH, PERAK MAR 2016

Date : 15 February 2016



The above matter refers.

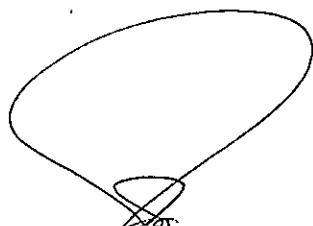
Penang Center of Education Tourism (PCET) headed by Dr Mary Ann Harris together with Distd College will be organizing a Fam trip for students and school counsellors from Ipoh in March 2016.

Programme details is as attached in the Appendix.

The estimated cost of this subsidy is RM1,000.00 and is part of PGT's budget for 2016 under PCET. Detailed breakdown of the costs is attached.

This memo is put forward for your kind approval.

Thank you.



JASON SIM KOK JIUN
Assistant Manager
PDC/PGT/BAH.5/425