

Corporate Cards Online Portal

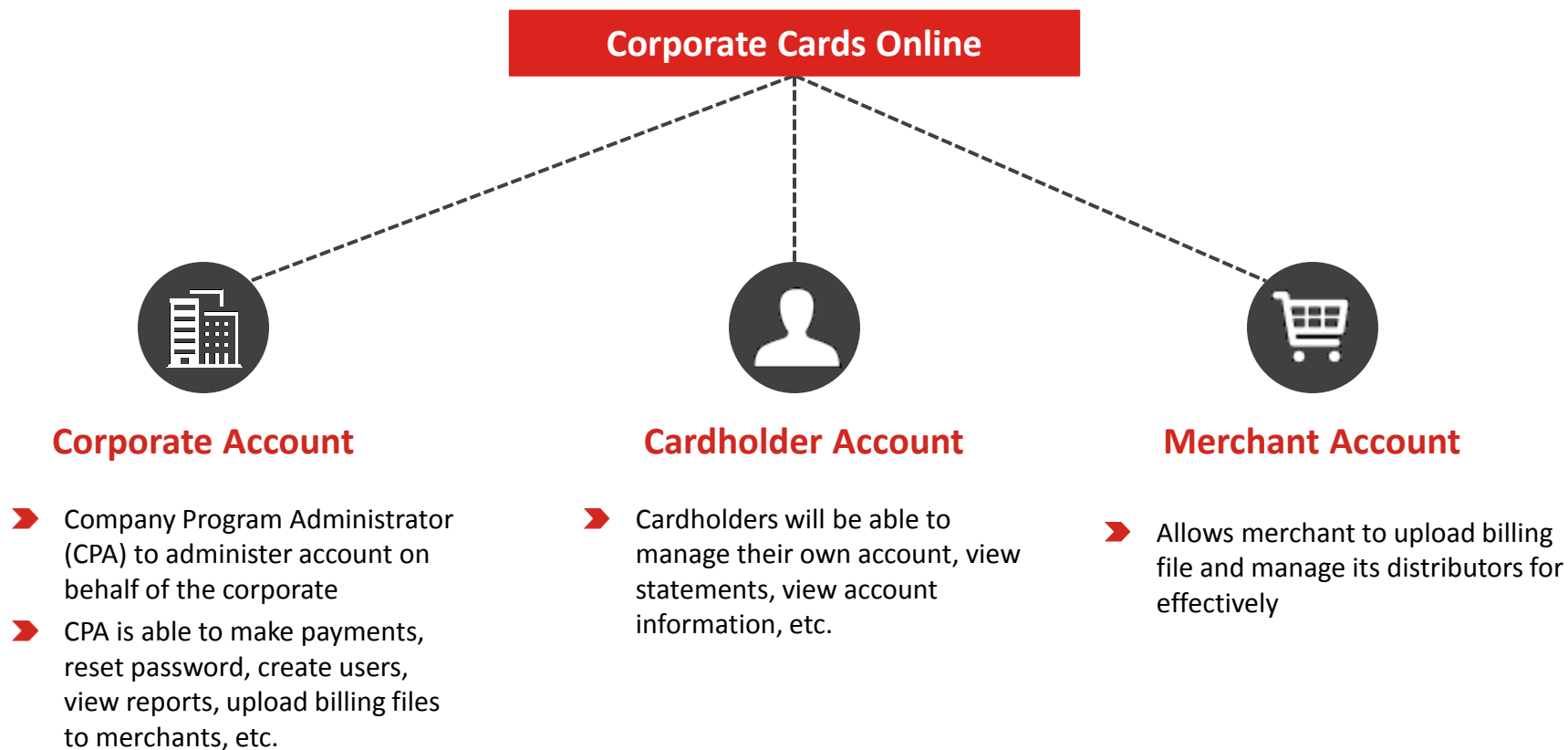


Overview

Corporate Card Portal- BizFuse

- Web-portal for Corporate and Bank back-office users
- Administer corporate card settings, view card balances, statements, etc.
- Make payment to merchants

Overview



Login Page



International English

Corporate Cards Online

Sign In to Corporate Cards Online

User ID

Login Name

Password:

Password

Sign In

Forgotten Password?

New User?

Login to Smart Data

Welcome to Corporate Cards Solution Portal

Last Modified: 07-12-2015 17:05:17

Please contact our call centre for further inquiry.

Click here to reset password via phone number registered

Click here for first time login

Switch to Smart Data Portal

Enter User ID

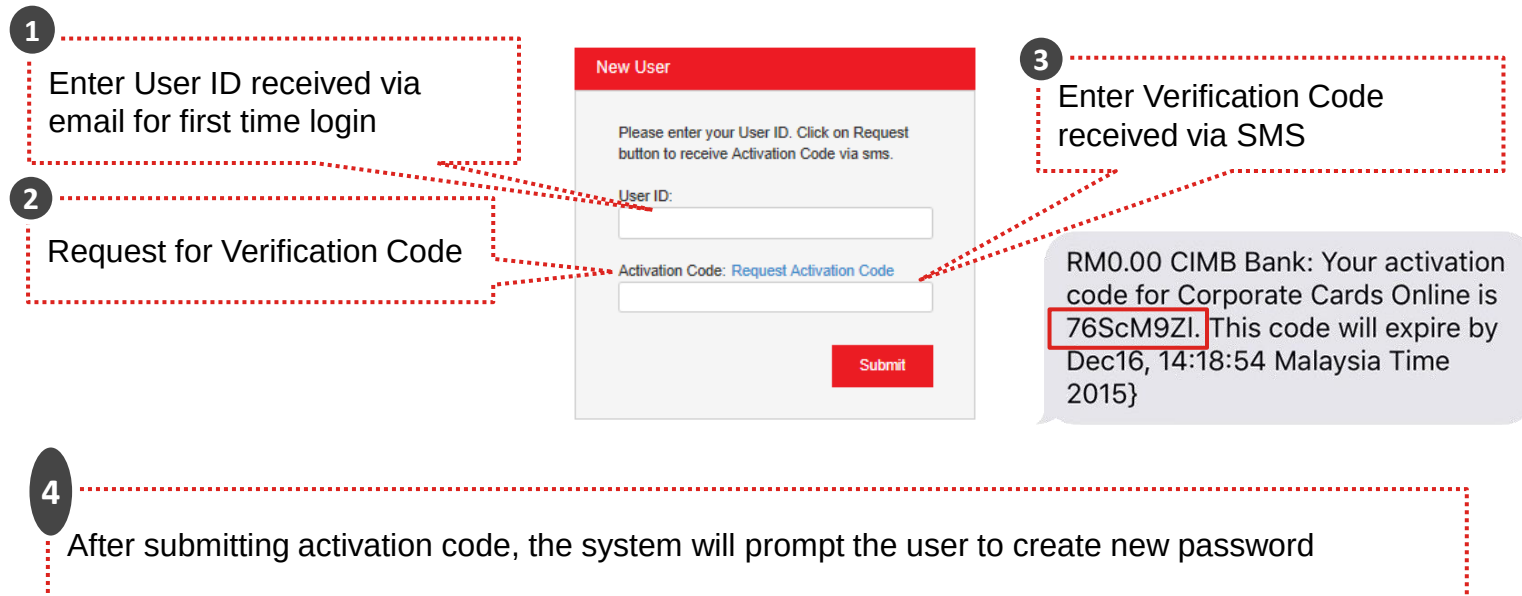
Enter password

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

New User Registration



Corporate Cards Online



All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

Forgot Password



Corporate Cards Online

Forgot Password

Please provide the user id that you used when you signed up. We will send you an SMS that will allow you to reset your password.

User ID:

Verification Code: [Request Verification Code](#)

1 Enter existing User ID to reset password

2 Request for Verification Code

3 Enter Verification Code received via SMS

4 After submitting activation code, the system will prompt the user to create new password

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



Home Page

Select viewing option



Corporate Cards Online

Welcome bigbank_observer !

Last Successful Login Time
09-12-2015 15:24:39

Last Failed Login Time
N.A.

Inbox
You have 0 new message(s).

Password
Password expires in 59 days on 07-02-2016 00:00:00 .

Select Cardholder
view

Cardholder

Corporate

Select Corporate view

Latest News

Welcome to CIMB Corporate Cards Solution

07-12-2015 17:05:23

Welcome to CIMB Corporate Cards Solution

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

Section 1

Corporate Cards Online Corporate View

Enter Corporate Name to Filter
BIG BANK COMPANY
BB CARD BUSINESS
BB CARD OPER
BB ISSUING
BB BANGI

Home > Account
Information
Balance
Authorised Transaction
Posted Transaction
Payment

BB CORPORATION
BB-5757

The function of the **Account tab** is to grant the user an overview of overall information on cards created. User can also access card-specific information according to each corporate account created

Tab Name	Function
Information	User can view total number of cards and total transaction amount for selected period by card type
Balance	User granted access to view Credit Limit and Available Credit Limit and Current Month and Last Month Balance.
Authorized Transaction	Authorized Transaction history customizable by: - Date and Time - Card Name - Card Type
Posted Transaction	Posted Transaction history customizable by: - Date and time - Card Name - Card Type
Payment	Generate file to upload onto Bizchannel to make payment for Corporate Card outstanding amount

Account Information



Corporate Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online Home Account Statement Billing Report Card Management Tasks Smart Data

Enter Corporate Name to Filter

- BIG BANK COMPANY
 - BB CARD BUSINESS
 - BB CARD OPER
 - BB ISSUING
 - BB BANGI
 - BB TEST
 - BB PREPAID COST
- CENTRE
 - BB R&D
 - BB COST CENTRE
 - BB MERCHANT
 - BB COST CENTRE 500
 - BB CARD SALES
 - BB CORPORATE
 - BB GLOBAL DIV
 - BB G COST CENTRE

Account > Information

INFORMATION

Business Name	BB CORPORATION
Business Registration Number	BB-5757
Account Number	5757000039000100
Corporate Name	BIG BANK COMPANY
Corporate Overall Limit (MYR)	1,000,000.00

Transaction amount of cards by type in 2016

Last Days: 30

21-Dec	
Purchasing(Virtual)	0
T and E	4000
Prepaid	0
Purchasing	0

Total number of cards by type

Purchasing(Virtual)	0
T and E	5
Prepaid	3
Purchasing	13

Information of specific hierarchy level

Quick view of total transaction amount by card types for specific period selected

Select corporate account to view information

Select corporate account to view information

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy Terms & Conditions

Account Balance



Total credit limit



Corporate Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online Home Account Statement Billing Report Card Management Tasks Smart Data

- Enter Corporate Name to Filter
- ▼ BIG BANK COMPANY
 - ▼ BB CARD BUSINESS
 - ▼ BB CARD OPER
 - ▼ BB ISSUING
 - ▼ BB BANGI
 - ▼ BB TEST
 - ▼ BB PREPAID COST CENTRE
 - ▼ BB TRAINING
 - ▼ BB CLK
 - ▼ BB COLLECTION
 - ▼ BB IT
 - ▼ BB QC
 - ▼ BB SYSTEM
 - ▼ BB CREDIT SYSTEM
 - ▼ BB DEVELOPMENT
 - ▼ BB COST CENTRE 100
 - ▼ BB COST CENTRE 200
 - ▼ BB R&D
 - ▼ BB COST CENTRE 300
 - ▼ BB TECHNOLOGY
 - ▼ BB ENGINEERING
 - ▼ BB PURCHASING
 - ▼ BB MERCHANT
 - ▼ BB COST CENTRE 500
 - ▼ BB CARD SALES

ACCOUNT BALANCE

Available Credit Limit		Available Credit Limit	Current Month Balance	Last Statement Balance
Available Credit Limit		Credit Limit (MYR)	Available Limit (MYR)	
▼ BIG BANK COMPANY	5757000039000100	1,000,000.00	736,866.41	
▼ BB CARD BUSINESS	5757000028000103	1,000,000.00	736,866.41	
▼ BB CARD OPER	5757000027000106	580,000.00	489,596.41	
▼ BB ISSUING	5757000026000108	482,000.00	391,597.41	
▼ BB BANGI	5757000025000150	2,000.00	2,000.00	
▼ BB TEST	5757000023000118	1,000.00	1,000.00	
▼ BB PREPAID COST CENTRE	5757000011000125	1,000.00	1,000.00	
▼ BB TRAINING	5757000023000117	1,000.00	1,000.00	
▼ BB CLK	5757000011000124	1,000.00	1,000.00	
▼ BB COLLECTION	5757000025000112	0.00	0.00	
▼ BB IT	5757000025000113	280,000.00	279,673.37	
▼ BB QC	5757000024000116	0.00	0.00	
▼ BB SYSTEM	5757000024000115	280,000.00	279,673.37	
▼ BB CREDIT SYSTEM	5757000023000119	280,000.00	279,673.37	
▼ BB DEVELOPMENT	5757000022000120	180,000.00	179,715.15	
▼ BB COST CENTRE 100	5757000011000126	100,000.00	99,715.15	
▼ BB COST CENTRE 200	5757000011000127	80,000.00	80,000.00	
▼ BB R&D	5757000022000121	100,000.00	99,958.22	
▼ BB COST CENTRE 300	5757000011000129	100,000.00	99,958.22	

Total credit limit granted for each corporate level in the hierarchy

Total credit limit not yet drawn down

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



Account Balance



Current month balance



Corporate Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online Home Account Statement Billing Report Card Management Tasks Smart Data

- Enter Corporate Name to Filter
- BB BANGI
 - BB TEST
 - BB PREPAID COST
 - BB TRAINING
 - BB CLK
 - BB COLLECTION
 - BB IT
 - BB QC
 - BB SYSTEM
 - BB CREDIT SYSTEM
 - BB DEVELOPMENT
 - BB COST CENTRE
 - BB COST CENTRE
 - BB R&D
 - BB COST CENTRE
 - BB MERCHANT
 - BB COST CENTRE 500
 - BB CARD SALES
 - BB CORPORATE
 - BB GLOBAL DIV
 - BB G COST CENTRE
 - BB MNC DIV
 - BB M COST CENTRE
 - BB PERSONAL
 - BB CONVENTION DIV
 - BB ISLAMIC DIV

Home > Account > Balance

ACCOUNT BALANCE

Available Credit Limit Current Month Balance Last Statement Balance

Current Month Balance			Amount (MYR)
BB BIG BANK COMPANY	5757000039000100		8,950.80
BB CARD BUSINESS	5757000028000103		17,780.45
BB CARD OPER	5757000027000106		23,581.92
BB ISSUING	5757000026000108		17,122.94
BB BANGI	5757000025000150		-59.00
BB TEST	5757000023000118		-59.00
BB PREPAID COST CENTRE	5757000011000125		-59.00
BB TRAINING	5757000023000117		712.40
BB CLK	5757000011000124		712.40
BB COLLECTION	5757000025000112		0.00
BB IT	5757000025000113		17,181.94
BB QC	5757000024000118		0.00
BB SYSTEM	5757000024000115		17,181.94
BB CREDIT SYSTEM	5757000023000119		17,181.94
BB DEVELOPMENT	5757000022000120		8,385.20
BB COST CENTRE 100	5757000011000128		7,056.98
BB COST CENTRE 200	5757000011000127		1,338.22
BB R&D	5757000022000121		8,788.74
BB COST CENTRE 300	5757000011000128		8,788.74
BB MERCHANT	5757000026000109		8,438.98
BB COST CENTRE 500	5757000011000126		8,438.98

Displays current month balance for each account entity

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy Terms & Conditions



Account Balance



Last statement balance



Corporate Cards Online

Home

Account

Statement

Billing

Report

Card Management

Tasks

Smart Data

Enter Corporate Name to Filter

▼ BB BANGI
▼ BB TEST
▼ BB PREPAID COST

CENTRE

▼ BB TRAINING
▼ BB CLK
▼ BB COLLECTION
▼ BB IT
▼ BB QC
▼ BB SYSTEM
▼ BB CREDIT SYSTEM
▼ BB DEVELOPMENT
▼ BB COST CENTRE
100
▼ BB COST CENTRE
200
▼ BB R&D
▼ BB COST CENTRE
300

▼ BB MERCHANT
▼ BB COST CENTRE 500
▼ BB CARD SALES
▼ BB CORPORATE
▼ BB GLOBAL DIV
▼ BB G COST CENTRE
▼ BB MNC DIV
▼ BB M COST CENTRE
▼ BB PERSONAL
▼ BB CONVENTION DIV
▼ BB ISLAMIC DIV

Home > Account > Balance

ACCOUNT BALANCE

Available Credit Limit

Current Month Balance

Last Statement Balance

Last Statement Balance

Amount (MYR)

▼ BIG BANK COMPANY	5757000039000100	54,890.49
▼ BB CARD BUSINESS	5757000028000103	63,873.34
▼ BB CARD OPER	5757000027000106	78,180.02
▼ BB ISSUING	5757000028000108	89,783.04
▼ BB BANGI	5757000025000150	-87.00
▼ BB TEST	5757000023000118	-87.00
▼ BB PREPAID COST CENTRE	5757000011000125	-87.00
▼ BB TRAINING	5757000023000117	-985.00
▼ BB CLK	5757000011000124	-985.00
▼ BB COLLECTION	5757000025000112	0.00
▼ BB IT	5757000025000113	89,850.04
▼ BB QC	5757000024000116	0.00
▼ BB SYSTEM	5757000024000115	89,850.04
▼ BB CREDIT SYSTEM	5757000023000119	89,850.04
▼ BB DEVELOPMENT	5757000022000120	7,581.25
▼ BB COST CENTRE 100	5757000011000128	7,783.85
▼ BB COST CENTRE 200	5757000011000127	-182.80
▼ BB R&D	5757000022000121	82,288.79
▼ BB COST CENTRE 300	5757000011000128	82,288.79
▼ BB MERCHANT	5757000026000109	8,418.98
▼ BB COST CENTRE 500	5757000011000121	8,418.98

Displays your last statement balance for each account entity

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



Account

Authorized Transaction



Corporate Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online Home Account Statement Billing Report Card Management Tasks Smart Data

Enter Corporate Name to Filter

- BB BANGI
 - BB TEST
 - BB PREPAID COST
 - BB TRAINING
 - BB CLK
 - BB COLLECTION
 - BB IT
 - BB QC
 - BB SYSTEM
 - BB CREDIT SYSTEM
 - BB DEVELOPMENT
 - BB COST CENTRE
 - BB COST CENTRE
 - BB R&D
 - BB COST CENTRE
 - BB MERCHANT
 - BB COST CENTRE 500
 - BB CARD SALES
 - BB CORPORATE
 - BB GLOBAL DIV
 - BB G COST CENTRE
 - BB MNC DIV
 - BB M COST CENTRE
 - BB PERSONAL
 - BB CONVENTION DIV
 - BB ISLAMIC DIV

100
200
300

Home > Account > Authorised Transaction

AUTHORISED TRANSACTION

SEARCH CRITERIA

Authorisation Date & Time From To

Card Name Card Type

Description

Search Reset Export

Authorisation Date & Time	Description	Currency	Amount
11-12-2015 15:21:00	5344-51**-----0101 BIGBANK C4 BBMB KEW. IPOH BRANCH IPOH MYS	MYR	12.00

After making a transaction, the transaction will appear under the Authorized Transaction Screen to be processed by the bank.

This tab allows the Corporate to view all authorized transactions by date, card name or description. User is able to export transaction information by clicking the Export Tab.

© CIMB Bank Berhad Privacy Policy | Terms & Conditions



Account

Posted Transaction



Corporate

Inbox (0)

My Profile

User

Access Control

Help

Logout

Corporate Cards Online

Home

Account

Statement

Billing

Report

After a transaction has been authorized, transactions will appear in posted transaction screen. User is then able to view posted transactions and export file in Excel format

Enter Corporate Name to Filter

- BB BANGI
- BB TEST
- BB PREPAID COST
- BB TRAINING
- BB CLK
- BB COLLECTION
- BB IT
- BB QC
- BB SYSTEM
- BB CREDIT SYSTEM
- BB DEVELOPMENT
- BB COST CENTRE
- BB COST CENTRE
- BB R&D
- BB COST CENTRE
- BB MERCHANT
- BB COST CENTRE 500
- BB CARD SALES
- BB CORPORATE
- BB GLOBAL DIV
- BB G COST CENTRE
- BB MNC DIV
- BB M COST CENTRE
- BB PERSONAL
- BB CONVENTION DIV

Account > Posted Transaction

POSTED TRANSACTION

SEARCH CRITERIA

Posting Date From 01-12-2015

Card Name The transaction of the card that you select

Type

Name Vendor Card Type

Search

Reset

Export

Posting Date	Transaction Date	Description	Amount (MYR)
5344-51***-0002 B B T&E			
09-01-2016	01-11-2015	MIDWEST EMPORIUM	1,937.98
05-01-2016	05-01-2016	DRAGON-H REST-ONE UTAMA BANDAR UTAMA MY	5,000.00
01-01-2016	01-01-2016	PETRONAS-GRAND SAGA SELANGOR MY	10.00
5344-51***-0010 B B - T&E CC 200			
09-02-2016	13-01-2016	FLEXI-PAY PLAN : 0/03 MY	1,500.00
01-01-2016	01-01-2016	CASH PAYMENT	-100.00
01-01-2016	01-01-2016	CASH PAYMENT	-100.00
5344-51***-0036 BIG BANK - T&E CC 500			
09-01-2016	01-11-2015	MIDWEST EMPORIUM	1,936.98
05-01-2016	05-01-2016	DRAGON-H REST-ONE UTAMA BANDAR UTAMA MY	4,000.00
05-01-2016	07-01-2016	FLEXI-PAY PLAN : 0/03 MY	1,200.00
01-01-2016	01-01-2016	PETRONAS-GRAND SAGA SELANGOR MY	10.00
5344-51***-0051 B B T&E CC 100			
09-01-2016	09-01-2016	CLOSURE PROCESSING FEE REVERSAL	-50.00

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



Account Payment



Corporate Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online Home Account Statement Billing Report Card Management Tasks Smart Data

Enter Corporate Name to Filter

- ▼ BIG BANK COMPANY
 - ▼ BB CARD BUSINESS
 - ▼ BB CARD OPER
 - ▼ BB ISSUING
 - ▼ BB BANGI
 - ▼ BB TEST
 - ▼ BB PREPAID COST
 - ▼ BB TRAINING
 - ▼ BB CLK
 - ▼ BB COLLECTION
 - ▼ BB IT
 - ▼ BB QC
 - ▼ BB SYSTEM
 - ▼ BB CREDIT SYSTEM
 - ▼ BB DEVELOPMENT
 - ▼ BB COST CENTRE
 - ▼ BB MERCHANT
 - ▼ BB COST CENTRE 500
 - ▼ BB CARD SALES
 - ▼ BB CORPORATE
 - ▼ BB GLOBAL DIV
 - ▼ BB G COST CENTRE

Home > Account > Payment

PAYMENT

Organization Code*	5-digit code allocated by Bizchannel	Save
Card Type*	Travel & Entertainment	
Cycle Date*		
Crediting Date*		
Default Payment Description	Set all payment descriptions as the input	
Default Reference Number	Set all reference numbers as the input	

Generate Payment Form Export Reset

Generate a monthly payment form of which will be uploaded onto Bizchannel to make full repayments for the Corporate account

In the foreseeable future, auto repayment can be done via Bizchannel without having to upload Payment file

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy Terms & Conditions



Statement



Corporate Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online Home Account **Statement** Billing Report Card Management Tasks Smart Data

Enter Corporate Name to Filter
▼ BIG BANK COMPANY
▼ BB CARD BUSINESS
▼ BB CARD OPER
▼ BB ISSUING
BB RANGI

Home > Account >
INFORMATION
Business Name
Business Registration Number

Card Statement
Tax Invoice
Card Summary
Statement Emler

The function of the **Statement tab** is to view, summarize and download card statements, tax invoices and card summaries. Users can also edit email recipients of card statement.

Tab Name	Function
Card Statements	View card statements linked to a selected corporate account, refine search by card name or type, summarize by date or number and download statements into PDF format
Tax Invoice	View tax invoices linked to a selected corporate account, summarize by tax invoice date or card number and download statements into Excel format
Card Summary	View and download Corporate Card Summary statement displaying all card statement balance and transaction details by card
Statement Emler	Add and/or remove email recipients of card statement

Statement

Card Statement



Corporate Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online

Home Account Statement Billing

Search for historical card statements by card name and/or card type

Report Data

CARD STATEMENT

SEARCH CRITERIA

Card Name The specific card statement that you select

Card Type Travel & Entertainment

Search

Reset

Group by Statement Date

Download

	Card Number/Statement Date	Statement Balance (MYR)	Due Date	
▼	5344-51***-0002 B B T&E			
☐	30-01-2016	7,089.18	25-02-2016	View
☐	30-12-2015	71.20	25-01-2016	View
☐	30-11-2015	4,478.12	26-12-2015	View
▼	5344-51***-0010 B B - T&E CC 200			
☐	30-01-2016	22.80	25-02-2016	View
☐	30-12-2015	7.40	25-01-2016	View
☐	30-11-2015	35.40	26-12-2015	View
▼	5344-51***-0028 B B - T&E CC 300			
☐	30-01-2016	30.63	25-02-2016	View
☐	30-12-2015	34.50	25-01-2016	View
☐	30-11-2015	21.00	26-12-2015	View
☐	30-10-2015	58,000.00	25-11-2015	View
▼	5344-51***-0038 BIG BANK - T&E CC 500			
☐	30-01-2016	8,418.98	25-02-2016	View

View card statements found and/or select card statements to download in PDF format

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



Statement

Card Statement



Sample Statement of Account

All cards of the same type (i.e. Travel & Entertainment Card) will receive State of Card Account on the same date.

Individual cardholders will receive its own Statement of Card Account for reference while the Corporate will receive a Card Summary Statement stating net payable amount.

Note: All statements are retrievable on the portal. No physical statements will be sent.



STATEMENT OF CARD ACCOUNT PENYATA AKAUN KAD

Page : 1 of 1
Halaman

BB COST CENTRE 100
B B T&E
Mykel Morales
Section 14/2
PJ
petaling jaya MY

STATEMENT DATE TARIKH PENYATA	300116
----------------------------------	--------

CARD SUMMARY / RINGKASAN KAD KREDIT

TOTAL CREDIT LIMIT:75,000

CARD NUMBER NOMBOR KAD	CREDIT LIMIT HAD KREDIT (RM)	DUE DATE TARIKH MATANG	STATEMENT BALANCE BAKI TERKINI (RM)
5344-5105-7570-0002	75,000	250216	7,069.18

5344-5105-7570-0002 CORPORATE CARD

TRANSACTION DATE TARIKH TRANSAKSI	TRANSACTION DESCRIPTION DESKRIPSI TRANSAKSI	CREDIT KREDIT (RM)	DEBIT DEBIT (RM)	BALANCE BAKI (RM)
	PREVIOUS BALANCE			71.20
011115	MIDWEST EMPORIUM 840U.S. DOLLAR 500.00		1,937.98	
010116	PETRONAS-GRAND SAGA SELANGOR MY		10.00	
050116	DRAGON-I REST-ONE UTAMA BANDAR U MY		5,000.00	
300116	LATE CHARGES		50.00	
	STATEMENT BALANCE			7,069.18

-END OF STATEMENT-



[Home](#)
[Account](#)
[Statement](#)
[Billing](#)
[Report](#)
[Card Management](#)
[Tasks](#)
[Smart Data](#)

Search historical tax invoice statements by card name or card type to view and/or download in PDF format

Statement

Tax Invoice



Sample Tax Invoice

Tax Invoice statement provides information on the fees and charges that are imposed by the bank on the Corporate

Note: All statements are retrievable on the portal. No physical statements will be sent.



CIMB BANK BERHAD (13491-P)

BB COST CENTRE 100
B B T&E CC 100
Josh Groban

section 33/2
pj
petaling jaya MY

5344-5105-7570-0051

TAX INVOICE INVOIS CUKAI

GST Registration No. /No. Pendaftaran CBP : 001476694016
Page /Halaman : 1
Invoice No. /No. Invois : 300116-0000001
Invoice Date /Tarikh Invois : 30-JAN-2016

TRANSACTION DATE TARIKH TRANSAKSI	TRANSACTION DESCRIPTION / REFERENCE NO. DESKRIPSI TRANSAKSI / NO. RUJUKAN	AMOUNT AMAUN (RM)
09 JAN	CLOSURE PROCESSING FEE REVERSAL	-50.00
09 JAN	GST SR 6.00% I2016010900000000000001	-3.00
	TOTAL AMOUNT PAYABLE	-53.00

GST SUMMARY / RINGKASAN CBP

TAX CODE KOD CUKAI	DESCRIPTION HURAIAN	GST RATE KADAR CBP	GROSS FEES / CHARGES YURAN / CAJ KASAR (RM)	GST (RM) CBP (RM)
SR	STANDARD-RATED SUPPLIES	6.00%	-50.00	-3.00

-END OF STATEMENT-

Statement

Card Summary



Corporate

Inbox (0)

My Profile ▾

User ▾

Access Control ▾

Help

Logout

Corporate Cards Online

Home

Account

Statement

Billing

Report

Card Management

Tasks

Smart Data

Home > Statement > Card Summary

CARD SUMMARY

SEARCH CRITERIA

Statement

From 01-12-2015



To

End Date



Search

Reset

Download

☐	Statement Date	
☐	30-01-2016	View
☐	30-12-2015	View

Search Corporate Statement Report by date to view and download in PDF format

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



Statement

Card Summary



Sample Corporate Statement Report

Corporate will receive monthly Corporate Statement Report, summarizing transactions made by each card and net payable amount.

All payments due are payable by the Corporate and not the Cardholders.

Note: All statements are retrievable on the portal. No physical statements will be sent.



CORPORATE STATEMENT REPORT LAPORAN PENYATA KORPORAT

PAGE: 1 of 6
HALAMA

BB PREPAID COST CENTRE
NO 1, JALAN DAMAI

STATEMENT DATE TARIKH PENYATA	300116
----------------------------------	--------

CARD SUMMARY / RINGKASAN KAD

TOTAL CREDIT LIMIT: 1,000,000

CARD NUMBER NOMBOR KAD	NAME NAMA	DUE DATE TARIKH MATANG	CREDIT LIMIT HAD KREDIT (RM)	STATEMENT BALANCE BAKI TERKINI (RM)
5344-5145-7570-0038	D4 CARD	N/A	0	-87.00
5344-5105-7570-0002	Mykel Morales	250216	75,000	7,069.18
5344-5105-7570-0044	Jack Ryan	250216	75,000	731.67
5344-5105-7570-0051	Josh Groban	N/A	50,000	-37.00
5344-5105-7570-0010	Blenda Repuyan	N/A	100,000	-182.60
5344-5105-7570-0028	Amel Rutor	250216	50,000	55,090.63
5344-5105-7570-0069	MAX PAYNE	250216	50,000	7,178.16
5344-5125-7570-0008	BIGBANK P3	250216	30,000	189.00
5344-5125-7570-0016	HAZEL	250216	100,000	82.00
5344-5125-7570-0057	HAZEL	N/A	100,000	-9,489.25
5344-5105-7570-0036	SARAH GERONIMO	250216	98,000	6,416.98
5344-5105-7570-0077	hazel	250216	70,000	1,357.86
5344-5105-7570-0085	HAZEL	250216	70,000	1,855.22
5344-5105-7570-0093	STAN	250216	70,000	87.00
5344-5105-7570-0101	STAN 2	250216	70,000	811.33
5344-5105-7570-0119	HAZEL	N/A	10,000	-27,724.09
5344-5105-7570-0135	STAN 3	250216	10,000	11,106.00
5344-5145-7570-0004	HAZEL	N/A	0	-386.60
5344-5145-7570-0012	HAZEL	250216	0	1,442.00
5344-5145-7570-0020	Jesse Pilota	N/A	0	-820.00
5344-5145-7570-0046	HAZEL	N/A	0	0.00
TOTAL JUMLAH	21 CARDS			54,690.49

TRANSACTION DETAILS BY STAFF / TRANSAKSI MENGIKUT KATEGORI PEKERJA

5344-5145-7570-0038

STAFF / KAKITANGAN : D4 CARD

TRANSACTION DATE TARIKH TRANSAKSI	TRANSACTION DESCRIPTION DESKRIPSI TRANSAKSI	CREDIT KREDIT (RM)	DEBIT DEBIT (RM)	BALANCE BAKI (RM)
301215	PREVIOUS BALANCE			13.00
010116	CASH PAYMENT	100.00		
	STATEMENT BALANCE			-87.00

Statement

Statement Emailer



Corporate Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online Home Account **Statement** Billing Report Card Management Tasks Smart Data

Enter Corporate Name to Filter

- ▼ BIG BANK COMPANY
 - ▼ BB CARD BUSINESS
 - ▼ BB CARD OPER
 - ▼ BB ISSUING
 - ▼ BB BANGI
 - ▼ BB TEST
 - ▼ BB PREPAID COST CENTRE
 - ▼ BB TRAINING
 - ▼ BB CLK
 - ▼ BB COLLECTION
 - ▼ BB IT
 - ▼ BB QC
 - ▼ BB SYSTEM
 - ▼ BB CREDIT SYSTEM
 - ▼ BB DEVELOPMENT
 - ▼ BB COST CENTRE 100
 - ▼ BB COST CENTRE 200
 - ▼ BB R&D
 - ▼ BB COST CENTRE 300
 - ▼ BB TECHNOLOGY
 - ▼ BB ENGINEERING
 - ▼ BB PURCHASING
 - ▼ BB MERCHANT
 - ▼ BB COST CENTRE 500
 - ▼ BB CARD SALES

Statement > Card Statement
Tax Invoice
Card Summary
Statement Emailer

CARD SUMMARY

SEARCH CRITERIA

Statement Date From Start Date To End Date

Statement Date/Corporate Account

Edit email recipients of card statements

Search Reset Group by Card Download

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

Statement

Statement Emailer



Corporate Cards Online

Home

Account

Statement

Bill

Home > Statement > E-Statement

E-STATEMENT

SEARCH CRITERIA

Card Number The specific card number that you select

Embosser Name The specific embosser name of the card that you select

Statement Type Travel & Entertainment

Search

Reset

Card Number	Embosser Name	Parent Corporate Account	Recipient's Email Address
5344-51***-0008	B B - T&E CC 300	BB COST CENTRE 300	Change
5344-51***-0002	B B T&E	BB COST CENTRE 100	Change
5344-51***-0010	B B - T&E CC 200	BB COST CENTRE 200	Change
5344-51***-0028	B B - T&E CC 300	BB COST CENTRE 300	Change
5344-51***-0036	BIG BANK - T&E CC 500	BB COST CENTRE 500	Change
5344-51***-0044	B B - T&E CC 100	BB COST CENTRE 100	Change
5344-51***-0051	B B T&E CC 100	BB COST CENTRE 100	Change
5344-51***-0069	B B - T&E CC 300	BB COST CENTRE 300	Change
5344-51***-0077	BIGBANK C1	BB M COST CENTRE	Change
5344-51***-0085	BIGBANK C2	BB G COST CENTRE	Change
5344-51***-0093	BIGBANK C3	BB G COST CENTRE	Change
5344-51***-0101	BIGBANK C4	BB G COST CENTRE	Change

<< < 1 / 2 > >>

[1 - 12 / 15]

CPA can add/edit/remove recipients for specific card statements on a monthly basis. Search for specific card number or card type to change recipient. All card statements will be sent via Email

My Profile User Access Control Help Logout

All rights reserved. Copyright ©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



Statement

Statement Emailer



Edit statement recipient

CIMB BANK Corporate | Inbox (0) | My Profile | User | Access Control | Help | Logout

Corporate Card

Enter Corporate Name to Filter

- ▼ BIG BANK COMPANY
 - ▼ BB CARD BUSINESS
 - ▼ BB CARD OPER
 - ▼ BB ISSUING
 - ▼ BB BANGI
 - ▼ BB TEST
 - ▼ BB PREP
 - ▼ BB TRAINING
 - ▼ BB CLK
 - ▼ BB COLLECTION
 - ▼ BB IT
 - ▼ BB QC
 - ▼ BB SYSTEM
 - ▼ BB CREDIT
 - ▼ BB DEBIT
 - ▼ BB
 - ▼ BB MERCHANT
 - ▼ BB COST CENTRE
 - ▼ BB CARD SALES
 - ▼ BB CORPORATE
 - ▼ BB GLOBAL D
 - ▼ BB G COST CENTRE

100
200
300

1 / 2

[1 - 12 / 15]

Edit Statement Recipient

Email Address:

| Create Date | Email Address | Action |
|-------------|----------------------|---------------------------------------|
| 19-01-201 | caitlyn.wong@abc.com | <input type="button" value="Remove"/> |

Displays existing statement recipients for a particular card. Add and/or remove email address as recipients accordingly

Card Management



Corporate Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online Home Account Statement Billing Report **Card Management** Tasks Smart Data

Enter Corporate Name to Filter

- ▼ BIG BANK COMPANY
 - ▼ BB CARD BUSINESS
 - ▼ BB CARD OPER
 - ▼ BB ISSUING
 - ▼ BB BANGI
 - ▼ BB TEST
 - ▼ BB PREPAID COST
 - ▼ BB TRAINING

CENTRE

Home > Account > Information

Card Members

Change Card Limit

Control Transaction

INFORMATION

| | |
|-------------------------------|----------------|
| Business Name | BB CORPORATIO |
| Business Registration Number | BB-5757 |
| Account Number | 57570000390001 |
| Corporate Name | BIG BANK COMP |
| Corporate Overall Limit (MYR) | 1,000,000.00 |

| Tab Name | Function |
|---------------------|---|
| Card Members | Displays the entire sub-hierarchy of a selected corporate account including credit limit and information of each card and account |
| Change Card Limit | Request to change card limit for specific card number (subject to approval) |
| Control Transaction | Create transaction controls for specific cards by setting a transaction limit for specific merchant categories (i.e. airlines) |

Card Management

Card Members



CIMB BANK

Corporate Cards Online

HomeAccountStatement

Enter Corporate Name to Filter

BIG BANK COMPANY

BB CARD BUSINESS

BB CARD OPER

BB ISSUING

BB BANGI

BB TEST

BB PREPAID COST CENTRE

BB TRAINING

BB CLK

BB COLLECTION

BB IT

BB QC

BB SYSTEM

BB CREDIT SYSTEM

BB DEVELOPMENT

BB COST CENTRE 100

BB COST CENTRE 200

BB R&D

BB COST CENTRE 300

BB TECHNOLOGY

BB ENGINEERING

BB PURCHASING

BB MERCHANT

BB COST CENTRE 500

BB CARD SALES

Card Management

Card

Search for card name/card type to view the entire sub-hierarchy and information pertaining card including credit limit at each hierarchy level

CARD MEMBERS

SEARCH CRITERIA

Card NameB B T&E

Card TypeCard type to be shown

SearchReset

| Account/Card Name | Card Type | Credit Limit (MYR) |
|------------------------|-----------|--------------------|
| BIG BANK COMPANY | | 1,000,000.00 |
| BB CARD BUSINESS | | 1,000,000.00 |
| BB CARD OPER | | 580,000.00 |
| BB ISSUING | | 482,000.00 |
| BB BANGI | | 2,000.00 |
| BB TEST | | 1,000.00 |
| BB PREPAID COST CENTRE | | 1,000.00 |
| BB TRAINING | | 1,000.00 |
| BB CLK | | 1,000.00 |

Card Number

Card Name

Card Type

Issue Date

Expiry Date(MM/YY)

Status

Subscribe

n/a

Available Credit Limit (MYR)

Credit Limit (MYR)

Base Currency

0.00

0.00

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

Card Management

Change Card Limit



Corporate Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online Home Account Statement Billing Report Card Management Tasks Smart Data

Enter Corporate Name to Filter

▼ BIG BANK COMPANY

▼ BB CARD BUSINESS

▼ BB CARD OPER

▼ BB ISSUING

▼ BB BANGI

▼ BB TEST

▼ BB PREPAID COST

CENTRE

▼ BB TRAINING

▼ BB CLK

▼ BB COLLECTION

▼ BB IT

▼ BB QC

▼ BB SYSTEM

▼ BB CREDIT SYSTEM

▼ BB DEVELOPMENT

▼ BB COST CENTRE

▼ BB COST CENTRE

▼ BB R&D

▼ BB COST CENTRE

▼ BB MERCHANT

▼ BB COST CENTRE 500

▼ BB CARD SALES

▼ BB CORPORATE

▼ BB GLOBAL DIV

▼ BB G COST CENTRE

CHANG CARD LIMIT

Card Number*

Please select card

Existing Credit Limit (MYR)*

Existing credit limit of the select card

New Credit Limit (MYR)*

15 digits credit limit (e.g. 8,000)

Approver*

Please select an approver.

Select

Submit

CPA may submit request to change card limit (within granted credit limit) for specific card number, subject to the approval of the approver (i.e. department head)

CIMB will make necessary changes should the new credit limit fall within the company's overall credit limit

Should the new request fall beyond the company's overall credit limit, credit assessment will be done on the cardholder

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



[Home](#)
[Account](#)
[Statement](#)
[Billing](#)
[Report](#)
[Card Management](#)
[Tasks](#)
[Smart Data](#)

Select specific card to control transactions.
CPA is able to limit transaction amount for a particular time period (i.e. 2 weeks) for specific merchant category (i.e. restaurants)

Corporate Inbox (0) My Profile ▼ User ▼ Access Control ▼ Help Logout

[View Control History](#)[illegible]

View all control history made for specific card

Billing

Billing File Upload



Corporate Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online Home Account Statement Card Management **Billing** Report Tasks Smart Data

Enter Corporate Name to Filter

- BIG BANK COMPANY
 - BB CARD BUSINESS
 - BB CARD OPER
 - BB ISSUING
 - BB BANGI

Home > Card Management > Control Transaction

Billing File Upload
Upload History

CONTROL TRANSACTION

Tips

This screen can control card transaction.

The function of the Billing tab is to upload and view billing files of which will instruct the bank to make payment accordingly to respective merchants

| Tab Name | Function |
|---------------------|--|
| Billing File Upload | Upload billing file be it a single merchant or multiple merchants of which will be processed and made payments to the respective merchants |
| Upload History | View historical billing files uploaded |

- BB R&D
 - BB COST CENTRE 300
- BB TECHNOLOGY
 - BB ENGINEERING
 - BB PURCHASING
- BB MERCHANT
 - BB COST CENTRE 500
- BB CARD SALES

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy Terms & Conditions

Billing

Billing File Upload

[Corporate](#)[Inbox \(0\)](#)[My Profile ▾](#)[User ▾](#)[Access Control ▾](#)[Help](#)[Logout](#)[Corporate Cards Online](#)[Home](#)[Account](#)[Statement](#)[Card Management](#)[Billing](#)[Report](#)[Tasks](#)[Smart Data](#)[Home](#) > [Billing](#) > [Billing File Upload](#)

BILLING FILE UPLOAD

[Billing File](#)[Upload](#)

| File Name | File Type | Size |
|-----------------------------|-----------|------|
| No billing file is uploaded | | |

Email(s) Please enter up to five email addresses with each separated by ";". A notification email will be sent to these email addresses after the file is processed.

[Submit](#)[Reset](#)[Download Sample Billing File](#)

CPA will upload a file of which will instruct the bank to make payment to the respective merchants

Merchants will not be able to view file uploaded but will however be able to view the transaction when the amount has been paid

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | [Terms & Conditions](#)

Billing

Upload History

[Corporate](#)[Inbox \(0\)](#)[My Profile ▾](#)[User ▾](#)[Access Control ▾](#)[Help](#)[Logout](#)[Corporate Cards Online](#)[Home](#)[Account](#)[Statement](#)[Card Management](#)[Billing](#)[Report](#)[Tasks](#)[Smart Data](#)[Home](#) > [Billing](#) > [Upload History](#)

BILLING FILE UPLOAD HISTORY

SEARCH CRITERIA

Upload Date From 

To

[Search](#)[Reset](#)

| File Name | Upload Datetime | Process Datetime | Total Success Fail | Success Record | Fail Record |
|-----------------|-----------------|------------------|------------------------|----------------|-------------|
| No record found | | | | | |

Allows CPA to historical displays billing files that have been uploaded

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | [Terms & Conditions](#)

Report

View Report



Corporate Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online

Home Account Statement Card Management Billing **Report** Tasks Smart Data

View Report

- Enter Corporate Name to Filter
- ▼ BIG BANK COMPANY
 - ▼ BB CARD BUSINESS
 - ▼ BB CARD OPER
 - ▼ BB ISSUING
 - ▼ BB BANGI
 - ▼ BB TEST
 - ▼ BB PREPAID COST CENTRE
 - ▼ BB TRAINING

Home > Billing > Upload History

BILLING FILE UPLOAD HISTORY

Tips
This screen list out the billing file upload history. The successful processed record and failed record will be able to download as a csv file by clicking the Download button.

SEARCH CRITERIA

Upload Date From 18-12-2015 To End Date

The function of the Report tab to view and download reports generated from Corporate Cards Online for monitoring purposes.

| Tab Name | Function |
|-------------|--|
| View Report | View and download all reports generated from corporate level including Statement Summary, Spending Report, Spending Report by Industry to better analyze company's spending trends |

- ▼ BB ENGINEERING
- ▼ BB PURCHASING
- ▼ BB MERCHANT
 - ▼ BB COST CENTRE 500
- ▼ BB CARD SALES

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



Report

View Report



Corporate Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online Home Account Statement Card Management Billing Report Tasks Smart Data

- Enter Corporate Name to Filter
- ▼ BIG BANK COMPANY
 - ▼ BB CARD BUSINESS
 - ▼ BB CARD OPER
 - ▼ BB ISSUING
 - ▼ BB BANGI
 - ▼ BB TEST
 - ▼ BB PREPAID COST CENTRE
 - ▼ BB TRAINING
 - ▼ BB CLK
 - ▼ BB COLLECTION
 - ▼ BB IT
 - ▼ BB QC
 - ▼ BB SYSTEM
 - ▼ BB CREDIT SYSTEM
 - ▼ BB DEVELOPMENT
 - ▼ BB COST CENTRE 100
 - ▼ BB COST CENTRE 200
 - ▼ BB R&D
 - ▼ BB COST CENTRE 300
 - ▼ BB TECHNOLOGY
 - ▼ BB ENGINEERING
 - ▼ BB PURCHASING
 - ▼ BB MERCHANT
 - ▼ BB COST CENTRE 500
 - ▼ BB CARD SALES

Home > Report > View Report

REPORT

Tips
This screen lists out all corporate reports. Click the View button to view the report in a pop-up window in PDF format.

SEARCH CRITERIA

| | | | | |
|--|------------------------------------|------------|----|----------|
| Report Date | From | Start date | To | End date |
| Report Name | Corporate Statement Summary Report | | | |
| <ul style="list-style-type: none">Corporate Statement Summary ReportHierarchy Level Spending ReportCorporate Company Spending ReportCorporate Spending Limit Warning ReportEmployee ListingEmployee Listing and Cardmember Control LimitsCardmember Aging ReportHierarchy Level Quarterly Industry Spending ReportHierarchy Level Quarterly Industry Spending Report By Buyer Report | | | | |

View particular report type for a specific time period and download in PDF format

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

Tasks

Pending Task



Corporate Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online

Home Account Statement Card Management Billing Report **Tasks** Smart Data

- Enter Corporate Name to Filter
- ▼ BIG BANK COMPANY
 - ▼ BB CARD BUSINESS
 - ▼ BB CARD OPER
 - ▼ BB ISSUING
 - ▼ BB BANGI
 - ▼ BB TEST
 - ▼ BB PREPAID COST CENTRE
 - ▼ BB TRAINING

Home > Report > View Report

Pending Task
Approval Matrix
Task History

REPORT

Tips
This screen lists out all corporate reports. Click the View button to view the report in a pop-up window in PDF format.

SEARCH CRITERIA

Report Date From 01-11-2015 To End date
Report Name Corporate Statement Summary Report

The function of the Task tab to

| Tab Name | Function |
|-----------------|---|
| Pending Tasks | View all tasks that are currently pending (i.e. request to change credit limit) |
| Approval Matrix | Allows to view, edit, and create approvers for selected actions (i.e. apply new card) |
| Task History | View all historical tasks and status be it pending or declined |

- ▼ BB PURCHASING
- ▼ BB MERCHANT
- ▼ BB COST CENTRE 500
- ▼ BB CARD SALES

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



Tasks

Pending Task



Corporate Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online Home Account Statement Card Management Billing Report Tasks Smart Data

- Enter Corporate Name to Filter
- ▼ BIG BANK COMPANY
 - ▼ BB CARD BUSINESS
 - ▼ BB CARD OPER
 - ▼ BB ISSUING
 - ▼ BB BANGI
 - ▼ BB TEST
 - ▼ BB PREPAID COST CENTRE
 - ▼ BB TRAINING
 - ▼ BB CLK
 - ▼ BB COLLECTION
 - ▼ BB IT
 - ▼ BB QC
 - ▼ BB SYSTEM
 - ▼ BB CREDIT SYSTEM
 - ▼ BB DEVELOPMENT
 - ▼ BB COST CENTRE 100
 - ▼ BB COST CENTRE 200
 - ▼ BB R&D
 - ▼ BB COST CENTRE 300
 - ▼ BB TECHNOLOGY
 - ▼ BB ENGINEERING
 - ▼ BB PURCHASING
 - ▼ BB MERCHANT
 - ▼ BB COST CENTRE 500
 - ▼ BB CARD SALES

Home > Tasks > Pending Task

PENDING TASKS

SEARCH CRITERIA

Task ID Type Status

Request Date From To

Search Reset

| Task ID | Request Date & Time | Request Type | Requester Name | Level of Approval | Status | Request |
|------------------|---------------------|--------------|----------------|-------------------|--------|---------|
| No records found | | | | | | |

Displays information of all pending tasks according to search requirements

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy Terms & Conditions

Tasks

Approval Matrix



Corporate Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online

Home Account Statement Card Management Billing Report **Tasks** Smart Data

Enter Corporate Name to Filter

- ▼ BIG BANK COMPANY
 - ▼ BB CARD BUSINESS
 - ▼ BB CARD OPER
 - ▼ BB ISSUING
 - ▼ BB BANGI
 - ▼ BB TEST
 - ▼ BB PREPAID COST CENTRE
 - ▼ BB TRAINING
 - ▼ BB CLK
 - ▼ BB COLLECTION
 - ▼ BB IT
 - ▼ BB QC
 - ▼ BB SYSTEM
 - ▼ BB CREDIT SYSTEM
 - ▼ BB DEVELOPMENT
 - ▼ BB COST CENTRE 100
 - ▼ BB COST CENTRE 200
 - ▼ BB R&D
 - ▼ BB COST CENTRE 300
 - ▼ BB TECHNOLOGY
 - ▼ BB ENGINEERING
 - ▼ BB PURCHASING
 - ▼ BB MERCHANT
 - ▼ BB COST CENTRE 500
 - ▼ BB CARD SALES

Home > Tasks > Pending Task

Pending Task

Approval Matrix

Task History

PENDING TASKS

SEARCH CRITERIA

Task ID Type
Request Date From To

Assign and edit users
as approvers for
requests made

Search

Reset

| Task ID | Request Date & Time | Request Type | Requester Name | Level of Approval | Status | Request |
|---------|---------------------|--------------|----------------|-------------------|--------|---------|
|---------|---------------------|--------------|----------------|-------------------|--------|---------|

No record found

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

Tasks

Approval Matrix

[Corporate](#)[Inbox \(0\)](#)[My Profile ▾](#)[User ▾](#)[Access Control ▾](#)[Help](#)[Logout](#)[Corporate Cards Online](#)[Home](#)[Account](#)[Statement](#)[Card Management](#)[Billing](#)[Report](#)[Tasks](#)[Smart Data](#)

- ▼ BIG BANK COMPANY
 - ▼ BB CARD BUSINESS
 - ▼ BB CARD OPER
 - ▼ BB ISSUING
 - ▼ BB BANGI
 - ▼ BB TEST
 - ▼ BB PREPAID COST CENTRE
 - ▼ BB TRAINING
 - ▼ BB CLK
 - ▼ BB COLLECTION
 - ▼ BB IT
 - ▼ BB QC
 - ▼ BB SYSTEM
 - ▼ BB CREDIT SYSTEM
 - ▼ BB DEVELOPMENT
 - ▼ BB COST CENTRE 100
 - ▼ BB COST CENTRE 200
 - ▼ BB R&D
 - ▼ BB COST CENTRE 300
 - ▼ BB TECHNOLOGY
 - ▼ BB ENGINEERING
 - ▼ BB PURCHASING
 - ▼ BB MERCHANT
 - ▼ BB COST CENTRE 500
 - ▼ BB CARD SALES

[Home](#) > [Tasks](#) > [Approval Matrix](#)

APPROVAL MATRIX

Tips

The screen allows corporate user to set the approval type of a request and assign user to corresponding approval pool.

SEARCH CRITERIA

Request Type



Approver Name

[Search](#)[Reset](#)[Setting](#)[Create](#)

| Request Type | First Approver Id | First Approver Name | Second Approver Id | Second Approver Name | Action |
|----------------|-------------------|---------------------|--------------------|----------------------|---|
| Apply New Card | 3 | BIGBANK-B3L9 | 4 | CARD BUSINESS | Edit Delete |

Assign and edit users
as approvers for
specific requests
made

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | [Terms & Conditions](#)

Tasks

Approval Matrix



CIMB BANK Corporate Cards Online

Home Account Statement Card Management Billing Report Tasks Smart Data

Enter Corporate Name to Filter

- ▼ BIG BANK COMPANY
 - ▼ BB CARD BUSINESS
 - ▼ BB CARD OPER
 - ▼ BB ISSUING
 - ▼ BB BANGI
 - ▼ BB TEST
 - ▼ BB PREPAID COST CENTRE
 - ▼ BB TRAINING
 - ▼ BB CLK
 - ▼ BB COLLECTION
 - ▼ BB IT
 - ▼ BB QC
 - ▼ BB SYSTEM
 - ▼ BB CREDIT SYSTEM
 - ▼ BB DEVELOPMENT
 - ▼ BB COST CENTRE 100
 - ▼ BB COST CENTRE 200
 - ▼ BB R&D
 - ▼ BB COST CENTRE 300
 - ▼ BB TECHNOLOGY
 - ▼ BB ENGINEERING
 - ▼ BB PURCHASING
 - ▼ BB MERCHANT
 - ▼ BB COST CENTRE 500
 - ▼ BB CARD SALES

APPROVAL MATRIX

Tips
The screen allows corporate user to set the approval type of a request and assign user to corresponding approval pool.

SEARCH CRITERIA

Request Type: Apply New Card

Edit Approval Mapping

| | | |
|-----------------|----------------|---|
| Request Type | Apply New Card | ▼ |
| First Approver | BIGBANK-B3L9 | ▼ |
| Second Approver | Please Select | ▼ |

Save Cancel

Search Reset Setting Create

Action
Edit Delete

Edit first and second approver for specific request type

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

Tasks

Task History



Corporate

Inbox (0)

My Profile ▾

User ▾

Access Control ▾

Help

Logout

Corporate Cards Online

Home

Account

Statement

Card Management

Billing

Report

Tasks

Smart Data

Enter Corporate Name to Filter

- ▼ BIG BANK COMPANY
 - ▼ BB CARD BUSINESS
 - ▼ BB CARD OPER
 - ▼ BB ISSUING
 - ▼ BB BANGI
 - ▼ BB TEST
 - ▼ BB PREPAID COST CENTRE
 - ▼ BB TRAINING
 - ▼ BB CLK
 - ▼ BB COLLECTION
 - ▼ BB IT
 - ▼ BB QC
 - ▼ BB SYSTEM
 - ▼ BB CREDIT SYSTEM
 - ▼ BB DEVELOPMENT
 - ▼ BB COST CENTRE 100
 - ▼ BB COST CENTRE 200
 - ▼ BB R&D
 - ▼ BB COST CENTRE 300
 - ▼ BB TECHNOLOGY
 - ▼ BB ENGINEERING
 - ▼ BB PURCHASING
 - ▼ BB MERCHANT
 - ▼ BB COST CENTRE 500
 - ▼ BB CARD SALES

Home > Tasks > Task History

TASK HISTORY

SEARCH CRITERIA

Request Id Type Status
Request Date From To

Search

Reset

| Task Id | Request Date & Time | Request Type | Approver Name | Status | Action |
|---------|---------------------|--------------|---------------|--------|--------|
|---------|---------------------|--------------|---------------|--------|--------|

No record found

View all historical tasks and information pertaining the request (i.e. status, request type)

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

Quick Tab



Corporate Cards Online

Home Account Statement Card Management Billing Report Tasks Smart Data

- Enter Corporate Name to Filter
- ▼ BIG BANK COMPANY
 - ▼ BB CARD BUSINESS
 - ▼ BB CARD OPER
 - ▼ BB ISSUING
 - ▼ BB BANGI
 - ▼ BB TEST
 - ▼ BB PREPAID COST CENTRE
 - ▼ BB TRAINING
 - ▼ BB CLK
 - ▼ BB COLLECTION
 - ▼ BB IT
 - ▼ BB QC

Home > Tasks > Task History

TASK HISTORY

SEARCH CRITERIA

Request Id

Request Date From Start Date

Corporate

Help

Access Control ▼

User ▼

My Profile ▼

Inbox (0)

Logout

| Task Id | Request Date & Time | Request Type | Approver Name | Status | Action |
|-----------------|---------------------|--------------|---------------|--------|--------|
| No record found | | | | | |

Tab Name

Function

Corporate

Displays current view. Users are able to switch view by clicking it (if applicable)

Inbox

View and search messages in inbox

My Profile

View and change information pertaining account (e.g. email, contact number) and reset password

Access Control

Create new role with customized viewing options in all views and edit existing roles

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



Inbox



CIMB BANK

Corporate Cards

Enter Corporate Name to Filter
5344-5111-0010 B B - T&E

Inbox

SEARCH CRITERIA

Sent Date From Start Date To End Date

Type The type of the message that you select

Search Reset Mark as Read Mark as Unread

| Type | Subject | Sent Date |
|---|---------|---------------------|
| ☐ News And Announcement | aaa | 10-12-2015 17:05:54 |
| ☒ News And Announcement | aaa | 10-12-2015 17:05:46 |

Click "Search" button to search

Message

Subject aaa

Attachment No attachments

Message Happy using self portal

1 Search for messages by date or message type

2 Displays messages in inbox

3 Message display after selecting specific message to view

Unread messages will be highlighted

My Profile

[Corporate](#)[Inbox \(0\)](#)[My Profile ▾](#)[User ▾](#)[Access Control ▾](#)[Help](#)[Logout](#)[My Profile](#)[Change Password](#)

Corporate Cards Online

[Home](#)[Account](#)[Statement](#)[Card Management](#)[Billing](#)[Report](#)[Tasks](#)[Smart Data](#)[Home](#) > [Account](#) > [Information](#)

INFORMATION

| | | | |
|--------------------|------------------------|------------------------------|---------|
| Card Number | 5344-51***-0010 | Parent Corporate | BB DEV |
| Card Name | B B - T&E CC 200 | Employee ID | 575705 |
| Card Type | Travel & Entertainment | Status | ACTIVE |
| Credit Limit (MYR) | 100000.00 | Available Credit Limit (MYR) | 97161.5 |
| Issue Date | 29-09-2015 | Expiry Date | 0620 |

View and edit current user profile and change account password

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | [Terms & Conditions](#)

My Profile

Edit Profile



My Profile

MY PROFILE

Name: bigbank_observer2

Email: testuser1@uat.cimb.com

Phone: 182254815

Edit Profile Change Password

1

View details of profile

2

User is able to edit profile by clicking this button

My Profile

MY PROFILE

Name: bigbank_observer2

Email: testuser1@uat.cimb.com

Phone: 182254815

Save Cancel

3

Save changes

Confirm Save

Are you sure to save the changes?

Yes No

4

System will prompt for confirmation of changes

Change Password



CIMB BANK Corporate | Inbox (0) | My Profile | User | Access Control | Help | Logout

Corporate Cards Online | Home | Account | Statement | Card Management | Billing | Report | Tasks | Smart Data

Enter Corporate Name to Filter
5344-51****-0010 B B - T&E CC 200

Home > Card Management > Request New PIN

REQUEST NEW PIN

Tips
The screen allows to request new PIN.

Card Number* 5344-51****-0010
PIN Delivery*

Change Password

CHANGE PASSWORD

Current Password

New Password

Confirm Password

Submit

User is able to change password without the approval of the Company Program Administrator

New password will be effective immediately after submission

All rights reserved. Copyright ©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

Corporate
Inbox (0)
My Profile
User
Access Control
Help
Logout

Corporate Cards Online
Home
Account
Statement
Card Management
Billing
Report
Tasks
Smart Data

Enter Corporate Name to Filter
5344-51**-****-0010 TRAVEL_AND_ENTERTAIN

Home > Manage My Card > Request New PIN

REQUEST NEW PIN

Tips
The screen allows to request new PIN.

Card Number*
5344-51**-****-0010

PIN Delivery*
☐ SMS
☐ Mail

Submit

The function of the **User tab** is to allow the CPA to create new user account for employees, manage existing user accounts and view user activity report

| Tab Name | Function |
|----------------------|--|
| User Creation | Create new user account and assign it to specific card numbers and corporate accounts |
| User Management | Manage existing user accounts, edit information or change roles |
| User Activity Report | Similar to an audit trail, it displays to activities of the Account user (i.e. reports or requests made) |

User

User Creation



User Profile

CIMB BANK

User Creation

User Profile Role Assignment Corporate Account Assignment Card Assignment

Name* User name within 30 words User ID*

Phone* Area code Mobile number Email*

Language Preferred language that the user can read. (Optional)

1 Enter all mandatory fields for new user

CIMB BANK

User Creation

User Profile Role Assignment Corporate Account Assignment Card Assignment

Role Name

☐ CORPORATE_ADMINISTRATOR

☐ NORMAL USER

☐ CORPORATE USER

☐ APPROVER

☐ CARDHOLDER

☐ Test case 1.1

2 Assign one or more roles to the new user whom which will have varying accessibility on the portal depending on the latest configurations made. CPA is able to create more roles and make changes to existing roles under Access Control

User

User Creation



User Profile

CIMB BANK

User Creation

Account Number

- 5757000039000100
- 5757000028000103
 - 5757000027000108
 - 5757000028000108
 - 5757000025000150
 - 5757000023000118
 - 5757000011000125
 - 5757000023000117
 - 5757000011000124
 - 5757000025000112
 - 5757000025000113
 - 5757000024000116
 - 5757000024000115
 - 5757000023000119
 - 5757000022000120
 - 5757000011000128
 - 5757000011000127
 - 5757000022000121
 - 5757000011000126

3

Each division/department/unit will have its own account number. Assign user to a specific account number

CIMB BANK

User Creation

Card Number

| Card Number | Embossed Name | B1 Corporate |
|------------------|-----------------------|--------------|
| 5344-51**.*-0010 | B B - T&E CC 200 | 575700001 |
| 5344-51**.*-0040 | BIGBANK-P1 | 575700001 |
| 5344-51**.*-0057 | BIGBANK-P2 | 575700001 |
| 5344-51**.*-0080 | B B - T&E CC 300 | 575700001 |
| 5344-51**.*-0028 | B B - T&E CC 300 | 575700001 |
| 5344-51**.*-0038 | BIG BANK - T&E CC 500 | 575700001 |
| 5344-51**.*-0119 | BIGBANK C5 | 575700001 |
| 5344-51**.*-0093 | BIGBANK C3 | 575700001 |
| 5344-51**.*-0085 | BIGBANK C2 | 575700001 |
| 5344-51**.*-0101 | BIGBANK C4 | 575700001 |
| 5344-51**.*-0020 | BIG BANK - D3 | 575700001 |
| 5344-51**.*-0004 | BIGBANK D1 | 575700001 |
| 5344-51**.*-0012 | BIGBANK-D2 | 575700001 |
| 5344-51**.*-0077 | BIGBANK C1 | 575700001 |

4

Assign new user to a specific card number as nominated (if any)

User

User Management



CIMB BANK Corporate Card User Management

Enter Corporate Name to Filter
5344-51***-0010 B B

SEARCH CRITERIA

Name

Search **Reset**

| Name | Corporate ID | Merchant ID | Email | Enrolled | Enable | Lock | |
|-----------------|------------------|-------------|------------------------|-------------------------------------|-------------------------------------|--------------------------|---|
| MEGAN SIM | 5757000039000100 | | testuser1@uat.cimb.com | ☒ | ☒ | ☐ | Edit Reset Password Disable |
| BIGBANK-B3L9 | 5757000039000100 | | testuser1@uat.cimb.com | ☒ | ☒ | ☐ | Edit Reset Password Disable |
| CARD BUSINESS | 5757000028000103 | | testuser1@uat.cimb.com | ☒ | ☒ | ☐ | Edit Reset Password Disable |
| CARD OPER USER | 5757000027000106 | | testuser1@uat.cimb.com | ☒ | ☒ | ☐ | Edit Reset Password Disable |
| CARD SALES USER | 5757000027000107 | | testuser1@uat.cimb.com | ☒ | ☒ | ☐ | Edit Reset Password Disable |
| CARDHOLDER D1 | | | testuser1@uat.cimb.com | ☒ | ☒ | ☐ | Edit Reset Password Disable |
| CARDHOLDER D2 | | | testuser1@uat.cimb.com | ☒ | ☒ | ☐ | Edit Reset Password Disable |
| CARDHOLDER D3 | | | testuser1@uat.cimb.com | ☒ | ☒ | ☐ | Edit Reset Password Disable |
| CARDHOLDER S1 | | | testuser1@uat.cimb.com | ☒ | ☒ | ☐ | Edit Reset Password Disable |
| CARDHOLDER S2 | | | testuser1@uat.cimb.com | ☒ | ☒ | ☐ | Edit Reset Password Disable |
| CARDHOLDER S3 | | | testuser1@uat.cimb.com | ☒ | ☒ | ☐ | Edit Reset Password Disable |
| CARDHOLDER S4 | | | testuser1@uat.cimb.com | ☒ | ☒ | ☐ | Edit Reset Password Disable |
| CARDHOLDER S5 | | | testuser1@uat.cimb.com | ☒ | ☒ | ☐ | Edit Reset Password Disable |

1 Enter existing user name to search

2 Select user to edit profile (e.g. change/add role), reset password or disable account

1 / 3 [1 - 13 / 34]

User

User Management



Edit User

CIMB BANK Corporate Card

Corporate Card Management

Enter Corporate Name to Filter
5344-51**-****-0010 TRA

User Management

Corporate Account Assignment

1 Select tab that you wish to edit

| Card Number | Embossed Name | B1 Corporate Account Id | Status | Activated |
|--|-----------------------|-------------------------|----------|-----------|
| ☐ 5344-51**-****-0010 | B B - T&E CC 200 | | INACTIVE | true |
| ☐ 5344-51**-****-0040 | BIGBANK-P1 | | INACTIVE | true |
| ☐ 5344-51**-****-0057 | BIGBANK-P2 | | INACTIVE | true |
| ☐ 5344-51**-****-0069 | B B - T&E CC 300 | | INACTIVE | true |
| ☐ 5344-51**-****-0028 | B B - T&E CC 300 | 5757000011000128 | INACTIVE | true |
| ☐ 5344-51**-****-0036 | BIG BANK - T&E CC 500 | 5757000011000131 | INACTIVE | true |
| ☐ 5344-51**-****-0119 | BIGBANK C5 | 5757000011000134 | INACTIVE | true |
| ☐ 5344-51**-****-0093 | BIGBANK C3 | 5757000011000133 | INACTIVE | true |
| ☐ 5344-51**-****-0085 | BIGBANK C2 | 5757000011000133 | INACTIVE | true |
| ☐ 5344-51**-****-0101 | BIGBANK C4 | 5757000011000133 | INACTIVE | true |
| ☐ 5344-51**-****-0020 | BIG BANK - D3 | 5757000011000125 | ACTIVE | true |
| ☐ 5344-51**-****-0004 | BIGBANK D1 | 5757000011000124 | ACTIVE | true |

2 Save changes made to user profile

Save Cancel

Copyright © 2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



Specify date to search user activity report

Access Control

Role Management



Corporate Cards Online

Corporate | Inbox (0) | My Profile | User | **Access Control** | Help | Logout

Home | Account | Statement | Card Management | Billing | Report | Tasks | Smart Data

Enter Corporate Name to Filter

5344-51***-0010 TRAVEL_AND_ENTERTAIN

Home > Manage My Card > Request New PIN

REQUEST NEW PIN

Tips

The screen allows to request new PIN.

The function of the **Access Control tab** is to allow the CPA and IPA to create new user roles and manage existing roles created on behalf of the corporate

| Tab Name | Function |
|-----------------|--|
| Role Creation | Create new roles to assign to users such as Cardholder, Approver, etc. with customized viewing options and accessibility on the portal |
| Role Management | Manage existing roles created and edit accessibility in different viewing options |

Access Control

Role Creation



Role Creation

Corporate | Inbox (0) | My Profile | User | Access Control | Help | Logout

Enter Corporate ID: 5344-5111

1 Create new role name

Role ID:

Role Name: (Role name within 50 words.)

| Corporate Menu Permission | Merchant Menu Permission | Card Holder Menu Permission |
|---|---|---|
| ☐ Home | ☐ Home | ☐ Home |
| ☐ Account | ☐ Account | ☐ Account |
| ☐ Statement | ☐ Inquiry | ☐ View Statement |
| ☐ Card Management | ☐ Billing | ☐ Manage My Card |
| ☐ Billing | ☐ Upload History | ☐ Request New PIN |
| ☐ Report | ☐ Authorized Transaction | ☐ Card Statement |
| ☐ Tasks | ☐ Posted Transaction | ☐ Information |
| ☐ Information | ☐ Tax Invoice | ☐ Tax Invoice |
| ☐ Card Statement | ☐ Information | ☐ Transaction |
| ☐ Tax Invoice | ☐ Statement | ☐ Pin Change |
| ☐ View Report | ☐ Billing File Upload | ☐ Replace Card |
| ☐ Balance | ☐ Distributor List | ☐ Terminate Card |
| ☐ Card Members | ☐ Smart Data | ☐ Report Lost/Stolen |
| ☐ Authorized Transaction | | ☐ Activate New Card |
| ☐ Posted Transaction | | |
| ☐ Billing File Upload | | |

2 Customize viewing access on Corporate Menu

3 Customize viewing access on Merchant Menu

4 Customize viewing access on Cardholder Menu

5 Submit to create new role

Submit

Access Control

Role Management



Corporate Inbox (0) My Profile User Access Control Help Logout

Corporate Card

Role Management

SEARCH CRITERIA

Name Partial role name

1

Search for existing role name to view, edit, and delete

Search

Reset

Role ID

Role Name

Action

5

CORPORATE_ADMINISTRATOR

View

7

MERCHANT_ADMINISTRATOR

View

5

CORPORATE_ADMINISTRATOR

View

7

MERCHANT_ADMINISTRATOR

View

8

NORMAL USER

Edit

View

Delete

9

CORPORATE USER

Edit

View

Delete

10

APPROVER

Edit

View

Delete

11

CARDHOLDER

Edit

View

Delete

Test case 1.1

3

Select action to view, edit or delete role

2

Displays the number of users that have been assigned to particular role

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

Access Control

Role Management



CIMB BANK

Corporate Card

Enter Corporate Name to Filter

5344-51**...0010 TRA

Corporate

Inbox (0)

My Profile

User

Access Control

Help

Logout

Role Creation

Role ID: 8

Role Name: NORMAL USER

| Corporate Menu Permission | Merchant Menu Permission | Card Holder Menu Permission |
|---|---|--|
| ☒ Home | ☐ Home | ☐ Home |
| ☒ Account | ☐ Account | ☐ Account |
| ☒ Statement | ☐ Inquiry | ☐ View Statement |
| ☒ Card Management | ☐ Billing | ☐ Manage My Card |
| ☒ Billing | ☐ Upload History | ☐ Request New PIN |
| ☒ Report | ☐ Authorized Transaction | ☐ Card Statement |
| ☒ Tasks | ☐ Posted Transaction | ☐ Information |
| ☒ Information | ☐ Tax Invoice | ☐ Tax Invoice |
| ☒ Card Statement | ☐ Information | ☐ Transaction |
| ☒ Tax Invoice | ☐ Statement | ☐ Pin Change |
| ☒ View Report | ☐ Billing File Upload | ☐ Replace Card |
| ☒ Balance | ☐ Distributor List | ☐ Terminate Card |
| | ☐ Smart Data | |

« < 1 / 3 > » [1 - 12 / 29]

« < 1 / 2 > » [1 - 12 / 14]

Submit

3 Edit accessibility of existing role for each menu

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

Help Tips



Corporate Inbox (0) My Profile User Access Control [Help](#) Logout

Corporate Cards Online

[Home](#) [Account](#) [Statement](#) [Card Management](#) [Billing](#) [Report](#) [Tasks](#) [Smart Data](#)

[Home](#) > [Card Management](#) > [Request New PIN](#)

REQUEST NEW PIN

Tips

The screen allows to request new PIN.

Card Number* 5344-51****-0010

PIN Delivery* ☐ SMS ☐ Mail

Submit

Help provides brief
description to assist user
on the section

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy Terms & Conditions

Section 2

Corporate Cards Online Cardholder View

Account Information



Enter Corporate Name to Filter

5344-51****-0010 B B - T&E CC 200

- Information
- Transaction

View information on card selected

| | | | |
|--------------------|------------------------|------------------------------|------------------|
| Card Number | 5344-51****-0010 | Parent Corporate | BB DEVELOPMENT |
| Card Name | B B - T&E CC 200 | Employee ID | 5757000011000127 |
| Card Type | Travel & Entertainment | Status | ACTIVE |
| Credit Limit (MYR) | 100000.00 | Available Credit Limit (MYR) | 97362.78 |
| Issue Date | 29-09-2015 | Expiry Date | 09/20 |

Account Information



Cardholder Inbox (0) My Profile ▾ Help Logout

Corporate Cards Online

Home Account View Statement Card Management

Enter Corporate Name to Filter

5344-51***-0010 B B - T&E CC 200

Home > Account > Information

INFORMATION

| | | | |
|--------------------|------------------------|------------------------------|------------------|
| Card Number | 5344-51***-0010 | Parent Corporate | BB DEVELOPMENT |
| Card Name | B B - T&E CC 200 | Employee ID | 5757000011000127 |
| Card Type | Travel & Entertainment | Status | ACTIVE |
| Credit Limit (MYR) | 100000.00 | Available Credit Limit (MYR) | 97362.78 |
| Issue Date | 29-09-2015 | Expiry Date | 0620 |

Displays all general
information related to the card
selected

All rights reserved. Copyright ©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

Account Transaction



Cardholder Inbox (0) My Profile ▾ Help Logout

Corporate Cards Online Home Account View Statement Card Management

Enter Corporate Name to Filter

5344-51***-0010 B B - T&E CC 200

Home > Account > Information

Transaction

INFORMATION

Card Number 5344-51***-0010
Card Name B B - T&E CC 200
Card Type Travel & Entertainment
Credit Limit (MYR) 100000.00
Issue Date 29-09-2015

View card transactions within a specific date range

Parent Corporate BB DEVELOPMENT
Employee ID 5757000011000127
Status ACTIVE
Available Credit Limit (MYR) 97362.78
Expiry Date 0620

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



Account Transaction



Cardholder Inbox (0) My Profile Help Logout

Corporate Cards Online

Home Account View Statement

1 Search for a date range

Home > Account > Transaction

CARD TRANSACTION

SEARCH CRITERIA

Transaction Date From 01-12-2015

To End Date

Search

Reset

2 Submit search

3

Displays all transactions found for card within searched range

| Transaction Date | Description | Amount (MYR) |
|------------------|--------------|--------------|
| 01-01-2016 | CASH PAYMENT | -100.00 |
| 01-01-2016 | CASH PAYMENT | -100.00 |

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy Terms & Conditions

View Statement

Card Statement



Cardholder Inbox (0) My Profile ▾ Help Logout

Corporate Cards Online Home Account View Statement Card Manager

Enter Corporate Name to Filter

5344-51****-0010 B B - T&E CC 200

Home > Account >

Card Statement

Tax Invoice

View card statements

SEARCH CRITERIA

Transaction Date From Start Date

To End Date

Search

Reset

Transaction Date

Description

Amount (MYR)

Click 'Search' button to search

All rights reserved. Copyright ©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



View Statement

Card Statement



Corporate Cards Online

Home Account View Statement

1

Search for historical card statements by date

2

Cardholder may unsubscribe from receiving Card Statement and re-subscribe thereafter

Enter Corporate Name to Filter

5344-51***-0010 B B - T&E CC 200

CARD STATEMENT

SEARCH CRITERIA

Statement From 01-12-2015 To End Date

Search Reset Download Unsubscribe

| ☐ | Statement Date | Due Date | |
|--------------------------|----------------|------------|----------------------|
| ☐ | 30-12-2015 | 25-01-2016 | View |
| ☐ | 30-01-2016 | 25-02-2016 | View |

3

View card statements searched or select specific card statements to download in PDF format

4

Sample Statement of Card Account



STATEMENT OF CARD ACCOUNT PENYATA AKAUN KAD

Page: 1 of 1
Halaman

BB COST CENTRE 200
B B - T&E CC 200
Blenda Reputan
section 14/3
PJ
Petaling Jaya MY

| | |
|----------------------------------|--------|
| STATEMENT DATE
TARIKH PENYATA | 301215 |
|----------------------------------|--------|

CARD SUMMARY / RINGKASAN KAD KREDIT

TOTAL CREDIT LIMIT:100,000

| CARD NUMBER
NOMBOR KAD | CREDIT LIMIT
HAD KREDIT (RM) | DUE DATE
TARIKH MATANG | STATEMENT BALANCE
BAKU TERKINI (RM) |
|---------------------------|---------------------------------|---------------------------|--|
| 5344-5105-7570-0010 | 100,000 | 250116 | 17.40 |

YEAR END SUMMARY / RINGKASAN TAHUNAN

| CARD NUMBER
NOMBOR KAD | TOTAL CREDIT UNLISTED
JUMLAH PENGUNAAN (RM) | TOTAL CHARGES IMPOSED
JUMLAH CAJ DIKENAKAN (RM) |
|---------------------------|--|--|
| 5344-5105-7570-0010 | 1,017.00 | 100.00 |

All rights reserved. Copyright ©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



View Statement

Tax Invoice



Cardholder Inbox (0) My Profile ▾ Help Logout

Corporate Cards Online Home Account View Statement Card Management

Enter Corporate Name to Filter

5344-51***-0010 B B - T&E CC 200

Home > View Statement

Card Statement

Tax Invoice

View card tax
invoice by date

CARD STATEMENT

SEARCH CRITERIA

Statement

From 01-12-2015

To End Date

Search

Reset

Download

Unsubscribe

| ☐ | Statement Date | Due Date | |
|--------------------------|----------------|------------|----------------------|
| ☐ | 30-12-2015 | 25-01-2016 | View |
| ☐ | 30-01-2016 | 25-02-2016 | View |

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



View Statement

Tax Invoice



Cardholder Inbox (0) My Profile ▾ Help Logout

Corporate Cards Online Home Account View Statement Card Management

Enter Corporate Name to Filter

5344-51****-0010 B B - T&E CC 200

Home > View Statement > Tax Invoice

TAX INVOICE

SEARCH CRITERIA

Tax Invoice

From Start Date



To End Date



Search

Reset

Download



1

Search for historical tax invoice by date

2

Submit search

3

Select specific invoice and download in PDF format

No record found

All rights reserved. Copyright © 2015 CIMB Bank Berhad Privacy Policy Terms & Conditions

Card Management

Request New PIN



Cardholder Inbox (0) My Profile Help Logout

Corporate Cards Online

Home Account View Statement Card Management

Card Management > Request New PIN

REQUEST NEW PIN

Card Number* 5344-51****-0010
PIN Delivery* ☒ SMS ☐ Mail

Submit

1 Enter card number for new PIN request

2 Choose PIN delivery method

3 Submit request

4 System will prompt for confirmation for new PIN request

5 Cardholder will receive new PIN via specified delivery method

Confirm New PIN Request

Are you sure to request new PIN?

Yes

No

All rights reserved. Copyright ©2015 CIMB Bank Berhad Privacy Policy Terms & Conditions

Section 3

Corporate Cards Online Merchant View

Account Information



Merchant Inbox (0) My Profile ▾ User ▾ Access Control ▾ Help Logout

Corporate Cards Online

Home

Account

Inquiry

Billing



>

Account

Information

Statement

Tax Invoice

View basic
information of
merchant and sales
history

Enter Merchant Name to Filter

ABC SDN BHD

INFORMATION

Business Name

Business Registration Number

Merchant ID

Merchant Name

Base Currency

MYR

Address

LOT PT 940

Phone

04-7341259

Sales amount in period

Last

Days:

90



Figure:

Instantaneous



Sales amount and returns amount

Last Days:

90



Legend: Sales Amount (Green), Return Amount (Red)

All rights reserved. Copyright © 2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

Account Information



Merchant Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online Home Account Inquiry Billing Smart Data

Enter Merchant Name to Filter

ABC SDN BHD

Account > Information

INFORMATION

| | |
|------------------------------|--------------------------------|
| Business Name | TESCO STORES (MALAYSIA)SDN BHD |
| Business Registrarion Number | REG0001-1 |
| Merchant ID | 0000020000000002 |
| Merchant Name | TESCO COMPANY |
| Base Currency | MYR |
| Address | LOT PT 940 |
| Phone | 04-7341259 |

View basic information of merchant

Sales amount in period

Last Days: 90 Figure: Instantaneous

Snapshot of sales amount (gross and net sales) for specific period

Sales amount and returns amount

Last Days: 90

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy Terms & Conditions

Account Statement



Merchant Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online Home Account Inquiry Billing Smart Data

Enter Merchant Name to Filter

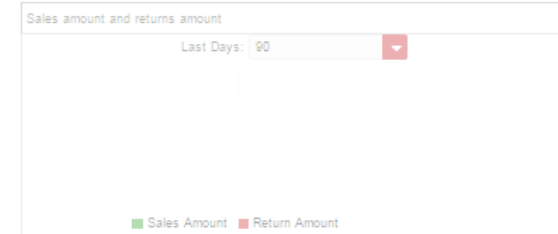
ABC SDN BHD

Information
Statement
Tax Invoice

View historical merchant statements

INFORMATION
Business Name
Business Registration Number
Merchant ID
Merchant Name
Base Currency
Address
Phone

000002000000002
TESCO COMPANY
MYR
LOT PT 940
04-7341259



All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy Terms & Conditions

Account Statement



Corporate Cards Online

Home

Account

Inquiry

Billing

1

Search for historical merchant statements by date

Merchant

Inbox (0)

My Profile ▾

User ▾

Access Control ▾

Help

Logout

Enter Merchant Name to Filter

ABC SDN BHD

Home > Account > Statement

STATEMENT

SEARCH CRITERIA

Statement

From 01-12-2015



To End Date



Search

Reset

Download

| ☐ | Statement Date | |
|--------------------------|----------------|----------------------|
| ☐ | 01-02-2016 | View |
| ☐ | 29-01-2016 | View |
| ☐ | 08-01-2016 | View |
| ☐ | 05-01-2016 | View |
| ☐ | 01-01-2016 | View |
| ☐ | 31-12-2015 | View |
| ☐ | 30-12-2015 | View |
| ☐ | 01-12-2015 | View |

2

View merchant statements found within date range searched

3

Select merchant statements to download in PDF format

Statement will be stored in a zip file

All rights reserved. Copyright ©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

Account Statement



Merchant Statement Sample

4

After selecting file to download, Merchant Statement will be stored in a ZIP file in PDF format

Displays information such as:

- Sales amount
- Amount of returns
- Payment amount



MERCHANT STATEMENT

PENYATA DAGANGAN

ABC SDN BHD

LOT PT 940

Page : 1 of 2

Halaman

| | | |
|------------------------------------|---|----------------------------------|
| MERCHANT NUMBER
NOMBOR DAGANGAN | CURRENT ACCOUNT NUMBER
NOMBOR AKAUN SEMASA | STATEMENT DATE
TARIKH PENYATA |
| 00000000000002 | 12345678901234 | 010216 |

SUMMARY INFORMATION / MAKLUMAT RUMUSAN

| | MASTERCARD | VISA | TOTAL |
|--|------------|------|--------------|
| BALANCE B/P
BAKI DIBAWA KE HADAPAN | | | (199,788.00) |
| NUMBER OF SALES
BILANGAN JUALAN | 1 | 0 | 1 |
| AMOUNT OF SALES
AMALN JUALAN | 50.00 | 0.00 | 50.00 |
| NUMBER OF RETURNS
BILANGAN PULANGAN | 0 | 0 | 0 |
| AMOUNT OF RETURNS
AMALN PULANGAN | 0.00 | 0.00 | 0.00 |
| GROSS SALES AMOUNT
AMALN JUALAN KASAR | 50.00 | 0.00 | 50.00 |
| DISCOUNT AMOUNT
AMALN DISKAUN | (0.05) | 0.00 | (0.05) |
| GST AMOUNT
AMALN CBP | 0.00 | 0.00 | 0.00 |
| NETT SALES AMOUNT
AMALN JUALAN BERSIH | 49.95 | 0.00 | 49.95 |
| FEES
FI | | | 0.00 |
| ADJUSTMENTS
PELARASAN | | | 0.00 |
| PAYMENT ADJUSTMENTS
PELARASAN BAYARAN | | | 0.00 |
| GST ON FEES AND
ADJUSTMENTS
CBP FIDAN PE LARASAN | | | 0.00 |
| PAYMENT
BAYARAN | | | 0.00 |
| BALANCE C/P
BAKI DIHANTAR KE HADAPAN | | | (199,738.05) |
| **CUMULATIVE PAYMENT
WITHHOLD
**BAYARAN TERKUMPUL
DITAHAN | | | 0.00 |

Account

Tax Invoice



Merchant Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online Home Account Inquiry Billing Smart Data

Enter Merchant Name to Filter

ABC SDN BHD

STATEMENT
SEARCH CR
Statement From 01-12-2015

Information

Statement

Tax Invoice

View historical tax invoices billed to the merchant

| | | | |
|--------------------------|--|------------|----------------------|
| ☐ | | | |
| ☐ | | 01-02-2016 | View |
| ☐ | | 29-01-2016 | View |
| ☐ | | 06-01-2016 | View |
| ☐ | | 05-01-2016 | View |
| ☐ | | 01-01-2016 | View |
| ☐ | | 31-12-2015 | View |
| ☐ | | 30-12-2015 | View |
| ☐ | | 01-12-2015 | View |

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy Terms & Conditions

Account

Tax Invoice



Merchant Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online

Home Account Inquiry Billing

1 Search for historical tax invoices by date

Enter Merchant Name to Filter

ABC SDN BHD

Home > Account > Tax Invoice

TAX INVOICE

SEARCH CRITERIA

Tax Invoice

From 01-12-2015

To End Date

Search

Reset

Download

| ☐ | Tax Invoice Date | |
|--------------------------|------------------|----------------------|
| ☐ | 01-02-2016 | View |
| ☐ | 06-01-2016 | View |
| ☐ | 01-01-2016 | View |

2 View tax invoices found within date range searched

3 Select tax invoice to download in PDF format

Statement will be stored in a zip file

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

Account Statement



Tax Invoice Sample



CIMB BANK BERHAD (13491-P)

ABC SDN BHD
LOT PT 940

**TAX INVOICE
INVOIS CUKAI**

GST Registration No. /No. Pendaftaran CBP : 001476694016
Page /Halaman : 1
Invoice No. /No. Invois : MI010216-0000005
Invoice Date /Tarikh Invois : 01-FEB-2016
Batch No. /No. Pukal : 99990

000002000000002

| TRANSACTION DATE
TARIKH TRANSAKSI | TRANSACTION DESCRIPTION / REFERENCE NO.
DESKRIPSI TRANSAKSI / NO. RUJUKAN | TAX
CODE
KOD
CUKAI | AMOUNT
AMAUN
(RM) | GST
CPB
(RM) | TOTAL
JUMLAH
(RM) |
|--------------------------------------|--|-----------------------------|-------------------------|--------------------|-------------------------|
| 31 JAN | MERCHANT DISC. AMOUNT / A20160131QD000000000001 | S | 0.05 | 0.00 | 0.05 |
| TOTAL
JUMLAH | | | 0.05 | 0.00 | 0.05 |

GST SUMMARY / RINGKASAN CBP

| TAX CODE
KOD CUKAI | DESCRIPTION
HURAIAN | GST RATE
KADAR CBP |
|-----------------------|-------------------------|-----------------------|
| SR | STANDARD-RATED SUPPLIES | 6.00% |

-END OF STATEMENT-

4

After selecting file to download, Tax Invoice will be stored in a ZIP file in PDF format

Inquiry

Authorized Transaction



Merchant Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online Home Account **Inquiry** Billing Smart Data

View all authorized transactions of the selected merchant account

Enter Merchant Name to Filter

ABC SDN BHD

TAX INVOICE

Authorized Transaction

Posted Transaction

SEARCH CRITERIA

Tax Invoice

From 01-12-2015

Search

Reset

Download

| ☐ | Tax Invoice Date | |
|-------------------------------------|------------------|----------------------|
| ☒ | 01-02-2016 | View |
| ☐ | 06-01-2016 | View |
| ☐ | 01-01-2016 | View |

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy Terms & Conditions

Inquiry

Authorized Transaction



Merchant Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online Home Account Inquiry Billing Smart Data

Enter Merchant Name to Filter

ABC SDN BHD

Home > Inquiry > Authorized Transaction

AUTHORIZED TRANSACTION

SEARCH CRITERIA

Authorisation Date & Time From

Description

| Authorisation Date & Time | Description | Card Number | Currency | Amount | Action |
|---------------------------|-------------|-------------|----------|--------|--------|
|---------------------------|-------------|-------------|----------|--------|--------|

Click "Search" button to search

Search for specific authorized transactions

Displays transactions that satisfy search criteria including card number involved, amount and authorization date

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



Inquiry

Posted Transaction



Merchant Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online

Home

Account

Inquiry

Billing

Smart Data

Enter Merchant Name to Filter

ABC SDN BHD

Home > Inquiry >

Authorized Transaction

Posted Transaction

View all posted transactions of the selected merchant account

SEARCH CRITERIA

Authorisation Date & Time From Start Date

Description The content in the transaction description

Search

Reset

Export

| Authorisation Date & Time | Description | Card Number | Currency | Amount | Action |
|---------------------------|-------------|-------------|----------|--------|--------|
|---------------------------|-------------|-------------|----------|--------|--------|

Click "Search" button to search

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

Inquiry

Posted Transaction



Merchant Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online

Home Account Inquiry Billing Smart Data

Enter Merchant Name to Filter
ABC SDN BHD

Home > Inquiry > Posted Transaction

POSTED TRANSACTION

SEARCH CRITERIA

Posted Date From 01-11-2016

Batch number The batch number of the transaction that you select

Search Reset Export

| Posted Date | Transaction Date | Batch number | Description | Currency | Amount | Settlement Date |
|-----------------|------------------|--------------|-------------|----------|--------|-----------------|
| No record found | | | | | | |

Search for specific posted transactions

Displays transactions that satisfy search criteria including batch number, date posted, amount and settlement date

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



Billing

Distributor List



Merchant Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online

Home Account Inquiry **Billing** Smart Data

Enter Merchant Name to Filter

ABC SDN BHD

POSTED TRANSACTION

SEARCH CRITERIA

Posted Date From 01-11-2016 To End Date

Batch number The batch number of the transaction that you select

Search Reset Export

| Posted Date | Transaction Date | Batch number | Description | Currency | Amount | Settlement Date |
|-----------------|------------------|--------------|-------------|----------|--------|-----------------|
| No record found | | | | | | |

View a list of distributor linked to the merchant

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy Terms & Conditions

Billing

Distributor List



CIMB BANK

Corporate Cards Online Home Account Inquiry Billing Smart Data

Merchant Inbox (0) My Profile User Access Control Help Logout

Enter Merchant Name to Filter
ABC SDN BHD

Home > Billing > Distributor List

DISTRIBUTOR LIST

SEARCH CRITERIA

Distributor Name Status ☐ Active ☐ Inactive

| Distributor Name | Card Number | Status | Available Credit Limit (MYR) |
|------------------|-------------|--------|------------------------------|
|------------------|-------------|--------|------------------------------|

Click 'Search' button to search

Search for distributor by distributor name or status

List of distributors that meet the search criteria. Displays distributor name, card number status and available credit limit

Billing

Billing File Upload



CIMB BANK

Merchant | Inbox (0) | My Profile | User | Access Control | Help | Logout

Corporate Cards Online | Home | Account | Inquiry | **Billing** | Smart Data

Enter Merchant Name to Filter
ABC SDN BHD

Billing > **Distributor List**

DISTRIBUTOR LIST

Tips
This screen allows you to view information of a list of linked distributors which consists of the Distributor Name, Co

SEARCH CRITERIA

Distributor Name

| Distributor Name | Card Number |
|------------------|-------------|
| No record found | |

Distributor List
Billing File Upload
Upload History

Either the Distributor (Corporate Account) or Merchant may upload the Billing File (subject to the agreement between both parties)

The Billing File acts as an instruction for bank to make payment to the Merchant from the Distributor's account

Search | Reset

able Credit Limit (MYR)

All rights reserved. Copyright ©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions

Billing

Billing File Upload



Merchant Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online

Home Account Inquiry Billing Smart Data

Home > Billing > Billing File Upload

BILLING FILE UPLOAD

Billing
File

Upload

| File Name | File Type | Size |
|---|-----------|------|
| No billing file is uploaded | | |
| Please enter up to five email addresses with each separated by ";". A notification email will be sent to these email addresses after the file is processed. | | |

Email(s)

Submit

Reset

Download Sample Billing File

Merchant to upload the Billing File of which will instruct the bank to collect payment from the Distributor

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



Billing

Upload History



Merchant Inbox (0) My Profile User Access Control Help Logout

Corporate Cards Online

Home Account Inquiry **Billing** Smart Data

Enter Merchant Name to Filter

ABC SDN BHD

BILLING FILE UPLOAD

Billing
File

Upload

File Name

No billing file is uploaded

Email(s)

Please enter up to five email addresses with each separated by ";". A notification email will be sent to the entered email addresses.

Distributor List

Billing File Upload

Upload History

View historical billing files that have been uploaded be it successfully recorded ones or failed records

Submit

Reset

Download Sample Billing File

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy Terms & Conditions



Billing

Upload History



Corporate Cards Online

Home Account Inquiry Billing Smart Data

Search for billing files by upload date to view file name, when file was processed and uploaded

Download historical files uploaded in Microsoft Excel format

Enter Merchant Name to Filter

ABC SDN BHD

Home > Billing > Upload History

BILLING FILE UPLOAD HISTORY

SEARCH CRITERIA

Upload Date From 01-11-2015

To End Date

Reset

| File Name | Upload Date & Time | Process Date & Time | Total Success Fail | Success Record | Fail Record |
|-----------------------------|---------------------|---------------------|------------------------|--------------------------|--------------------------|
| billing.txt | 30-11-2015 14:13:00 | 30-11-2015 15:10:44 | 1 0 1 | | Download |
| billing - Copy.txt | 30-11-2015 15:12:37 | 30-11-2015 15:16:44 | 1 0 1 | | Download |
| billing - Copy.txt | 30-11-2015 15:20:59 | 30-11-2015 15:25:45 | 1 0 1 | | Download |
| billing_for_vcn.txt | 01-12-2015 14:44:34 | 01-12-2015 15:08:23 | 1 0 1 | | Download |
| billing_for_vcn2.txt | 01-12-2015 15:38:18 | 01-12-2015 15:43:23 | 1 0 1 | | Download |
| billing_for_vcn3.txt | 01-12-2015 16:00:56 | 01-12-2015 16:04:24 | 1 1 0 | Download | |
| billing_for_vcn2_2_DEC.txt | 02-12-2015 11:11:34 | 02-12-2015 11:25:32 | 1 0 1 | | Download |
| billing_for_vcn2_2_DEC.txt | 02-12-2015 11:23:26 | 02-12-2015 11:28:33 | 1 0 1 | | Download |
| billing_for_vcn2_2_DEC2.txt | 02-12-2015 11:31:57 | 02-12-2015 11:37:33 | 1 0 1 | | Download |
| billing_for_vcn2_2_DEC3.txt | 02-12-2015 11:36:56 | 02-12-2015 11:40:34 | 1 0 1 | | Download |
| billing_for_vcn2_2_DEC3.txt | 02-12-2015 11:47:38 | 02-12-2015 11:52:35 | 1 1 0 | Download | |
| billing_for_vcn2_3_DEC.csv | 03-12-2015 10:28:15 | 03-12-2015 10:27:53 | 1 1 0 | Download | |
| DCC_A_BILLING_FILE_RCN3.txt | 08-12-2015 14:38:43 | 08-12-2015 14:38:34 | 1 1 0 | Download | |

<< < 1 / 3 > >>

[1 - 13 / 27]

All rights reserved. Copyright©2015 CIMB Bank Berhad Privacy Policy | Terms & Conditions



Thank you
